

BYLAWS of Partido Nacional de la Raza Unida
Adopted September 2023 Albuquerque, New Mexico

CHAPTER 1
STRUCTURE OF THE ORGANIZATION

Central Committee of El Partido Nacional de La Raza Unida (PNLRU) The Central Committee consists of: the Consejo Nacional's four officers, one Comisionario from each Department, four elected regional Comisionarios (one from each time zone), four Elders, and no more than 2 special Appointees by the Consejo Nacional for special assignments and terms.

- The Consejo Nacional is responsible for directing all daily affairs of the party in between the annual Congreso. This body is also responsible for organizing and holding the annual congreso.
- The Central Committee must meet at least once a month. They may meet more as the Consejo Nacional determines..
- Central Committee members must also undergo PNLRU leadership training.
- Members of the Central Committee will perform the duties and responsibilities outlined in the Constitution and bylaws.

The following duties shall be the responsibility of the Consejo Nacional:

- All members of the Consejo Nacional must complete the PNLRU Leadership Program.
- All members of the Consejo Nacional must undergo training specific to their position.
- All Members of the Consejo Nacional must submit to a background check and the vetting process outlined in the PNLRU bylaws.
- The Consejo Nacional shall appoint all members of the Central Committee, except the Regional Comisionarios.
- The Consejo Nacional will have oversight and (certain type of powers) over the finances of PNLRU.
- The Consejo Nacional has the sole authority to establish formal relationships or cultural, political or fiscal partnership with organizations outside of the PNLRU, and with the consent of the Central Committee.
- The Consejo Nacional will appoint the comisionario for each department.
- The Consejo Nacional will create new departments as necessary for issues concerning Raza.
- The Consejo Nacional will work with the department comisionarios to establish policy and work agendas for their respective departments.
- The Consejo Nacional will have voting rights on all matters before the entire Central Committee.

- The Consejo Nacional will submit a yearly report 30 days prior to the annual Congreso.

The following duties shall be the responsibility of the Department Comisionarios:

- The Department Comisionarios must complete the PNLRU Leadership Program.
- Department Comisionarios must submit to and pay for a background check.
- Department Comisionarios will be subject to the vetting process outlined in the PNLRU bylaws.
- Department Comisionarios are responsible for developing party policy in their respective areas.
- Department Comisionarios are responsible for developing the framework and work flow of their department.
- Department Comisionarios are responsible for developing their department staff and appointing party members to work with them.
- Department Comisionarios have investigative responsibility and can issue findings to the Central Committee to recommend investigative commissions.
- Department Comisionarios are responsible for issuing a yearly report that outlines the work of their department on behalf of the Party 30 days prior to the annual Congreso.
- The Department Comisionarios will submit and oversee the budget for their department and provide expense reports to the treasurer.
- The Department Comisionarios will have voting rights on all matters before the entire Central Committee.

The following duties shall be the responsibility of the Four Regional Comisionarios

- The Regional Comisionarios will have completed the PNLRU Leadership Program.
- All Regional Comisionarios must submit to and pay for a background check.
- All Regional Comisionarios will be subject to the vetting process outlined in the PNLRU bylaws.
- The Regional Comisionarios will be elected by the members of their region.
- The Regional Comisionarios will be responsible for explaining, and directing the implementation of policy from the Central Committee to the State Designated Localities.
- The Regional Comisionarios will hold quarterly meetings with the leaders of the State Designated Locality, or as necessary.
- The Regional Comisionarios will provide the Central Committee with information about events and other notable activities in their region.
- The Regional Comisionario will be responsible for helping State Designated Localities direct their organizing efforts.
- The Regional Comisionario will be responsible for helping state designated localities direct their fundraising efforts.

- The Regional Comisionario will have voting rights on all matters before the entire Central Committee.
- The Regional Comisionario will bring petitions for the creation of new Local Designated Localities.
- Regional Comisionarios will submit a yearly report to the Consejo Nacional 30 days prior to the annual Congreso.

The following duties shall be the responsibility of the Elders:

- Elders will be responsible for advising the Central Committee.
- All Elders must submit to a background check.
- All Elders will be subject to the vetting process outlined in the PNLRU bylaws.
- Elders are appointed by the Consejo Nacional.
- Elders are responsible for providing a link to people and events of historical significance.
- Elders will be consulted on policy matters set forth by the Consejo Nacional.
- Elders must pay the membership dues to be eligible to vote in all elections or policy matters at the annual Congreso.

The following duties shall be the responsibility of the Special Appointments:

- All Special appointments will be subject to a background check and the vetting process outlined in the PNLRU bylaws.
- Special appointments are made by the Consejo Nacional for a specific time period, not to exceed a year.
- Special appointments are given a specific charge by the Consejo Nacional.
- Special appointments serve at the discretion of the Consejo Nacional until their charge is met.
- Special appointments can be renewed..
- Special appointments will issue a report to the Consejo Nacional at the end of their appointment.
- Special Appointments do not have voting rights on the Central Committee.

El Consejo Nacional del Partido es parte del Comité Central.

The Consejo Nacional will work with the entire Central Committee to implement the decisions of the Congreso. In between Congreso's the Central Committee under the guidance of the Consejo Nacional will handle the daily business of the Party with the powers, duties and responsibilities as set forth in the Constitution and bylaws.

- The Consejo Nacional has the power to make relationships with outside organizations.

- The Consejo Nacional has the authority to appoint department comisionarios to sit on the Central Committee
- The Consejo Nacional has the authority on their own and by using recommendations from the Department Comisionario to appoint fact finding commissions for a certain term and provide the charge.
- The Consejo Nacional will set membership dues in conjunction with the Central Committee, and setting the tithe percentage for all Central Committee members except Elders and Special Appointments.
- The Consejo Nacional will regulate the creation of new Local Designated Localities in conjunction with State Comisionarios.
- Members of the Consejo Nacional and the Central Committee cannot hold dual positions within the party.
- The Consejo Nacional will meet in executive session at least once a month separate from the Central Committee.

Training (what training required)

- Individuals running for a position on the Consejo Nacional must complete the PNLRU Leadership Program in addition to the membership requirements set forth in the constitution.
- Individuals interested in being on the Consejo Nacional must have basic computer skills (i.e. Microsoft Office Suite, other spreadsheet, word processing skills, google drive)
- All members and potential members of the Consejo Nacional and leadership roles must submit and pay for a background check and the vetting process determined by the bylaws.
 - The Background check and vetting process
 - Each applicant must pay for a copy of their background check done by a website of the Central Committees choosing
 - The participants must fill out the PNLRU candidate application
 - Legal name, current home address, phone number, email addresses, and social security number (if available) must be provided.
 - Names and contact information of five personal references must be provided. 1. Childhood reference, 2. High School Reference, 3. College or Work reference, 4. Family Reference, 5. Personal Reference.

The following duties shall be the responsibility of the Chairperson of the Consejo Nacional:

- The Chair shall always work for unity within El Partido.
- The Chair shall serve as chief organizer of El Partido.
- The Chair shall set all regular and or special meetings.
- The Chair shall preside over all regular and special meetings.

- The Chair shall preside over the Congreso called by the Partido as set forth in the Constitution.
- The Chair must complete the PNLRU Leadership Program.
- The Chair is the official spokesperson for El Partido Nacional de La Raza Unida.
- The Chair shall represent El Partido the Party in all public discussions. If the Chair cannot fulfill this responsibility, the Chair shall designate another member of the central committee to represent El Partido in all public discussions.
- The Chair shall promote El Partido Nacional de la Raza Unida in all their public appearances.
- The Chair shall, with the consent of the Consejo Nacional, appoint personal assistants as may be necessary to conduct the affairs of the office of Chair as per the vetting process explained in the bylaws.
- The Chair shall undertake the necessary security measures to insure the health and safety of PLNRU members attending national meetings.
- In the event of death, removal or resignation of any elected or appointed officer, the Chair of the Consejo Nacional shall appoint a replacement, with the advice and consent of at least 51% of the Consejo Nacional.
- The Chair shall appoint members to required committees required by or to the Ad Hoc committees deemed necessary by the Consejo Nacional for the efficient functioning of El Partido.
- The Chair shall call all regular and or special meetings by email.
- The Chair shall preside over all regular and special meetings, and may designate another member if the Consejo Nacional to preside if the chair and vice chair are not present.
- The Chair shall preside over the annual Congreso called by the Partido as set forth in the Constitution.
- The Chair shall represent El Partido in all public discussions. If the Chair cannot fulfill this responsibility, the Chair shall designate the Vice Chair or the appropriate Department Comisario to represent El Partido in public discussions.
- The Chair shall promote and increase community stimulate knowledge about the growth of El Partido.
- In the event of death, removal or resignation of any elected or appointed officer, the CC National Executive Chair shall appoint a replacement, with the advice and consent of at least 51% of the Executive Board to serve until the next regular CC Executive Board meeting. Where they can be confirmed by the entire Central Committee with a vote of 51%.
- The Chair shall appoint members to committees required by the constitution and bylaws or to the Ad Hoc committees deemed necessary by the Consejo Nacional for the efficient functioning of El Partido the Party.
- The Chair shall not vote at the Congreso, except in cases of tie breaking.
- The Chair shall vote at meetings of the Consejo Nacional, and the Central Committee meetings..
- The Chair shall be the primary signator on any contracts and other legal documents the Consejo Nacional has authorized to be executed on behalf of El

Partido. A second signature is also required on any contracts and other legal documents from another member of the Consejo Nacional. In effect, two signatures are required for each contract and legal document.

- The Chair shall advise and inform all Consejo Nacional members and the members of the Central Committee of El Partido's legal obligations.

The following duties shall be the responsibility of the Vice Chairperson of the Consejo Nacional:

- The Vice-Chair shall preside over meetings in the absence of the Chair.
- The Vice-Chair shall assist the Chair in carrying out delegated duties.
- The Vice-Chair shall along with the Secretary, shall keep a complete record of membership of El Partido, both active and inactive.
- The Vice-Chair will have completed the PNLRU Leadership Program.
- The Vice-Chair shall, in conjunction with representatives on the Central Committee, be responsible for developing and establishing the methods or medium by which organizers can be trained, effective immediately.
- The Vice-Chair shall work with local designated localities to conduct recruitment workshops and organizing sessions, at least quarterly, for the purpose of increasing El Partido's membership.
- The Vice-Chair shall, with the consent of the Consejo Nacional, appoint personal assistants as may be necessary to conduct the affairs of the office of Vice-Chair as per the vetting process explained in the bylaws.
- The Vice-Chair shall be responsible for directing political campaign strategy throughout the states and will work directly with the Regional Comisionarios to maintain a record of active political campaigns sponsored by El Partido.
- The Vice-Chair shall, as the director of political affairs, keep a current master calendar of the political campaigns and elections that El Partido or where PNLRU is or will be involved and participate in elections.
- The Vice-Chair shall disseminate a call and issue a directive to all State Designated Localities that 25% of the funds generated from each Local Designated Locality be submitted to El Partido's PNLRU National Executive Treasurer to be added to El Partido's Treasury.
- In the event the Chair is unable to fulfill responsibilities due to death, removal or resignation the Vice Chair will set the replacement process in motion.
- The Vice-Chair shall implement the logistics of the publishing and the distribution of the statewide newspaper and newsletter.
- The Vice-Chair shall assume the position of the Chair if it should become vacant for whatever reason, until the next regular meeting of El Partido's Central Committee where a new Chair will be elected according to the constitution by a vote of 51% majority of the membership of the Central Committee to serve out the remainder of the term.

The following duties shall be the responsibility of the Secretary of the Consejo Nacional:

- The Secretary will have completed the PNLRU Leadership Program.
- The Secretary shall prepare, record, file and keep accurate and complete minutes of meetings of the National Executive Board Meetings and the Central Committee meetings, including attendance of members, in one or more books. The Secretary will take and file minutes of all meetings.
- The Secretary shall prepare an agenda and send notification (by U.S. Mail or email) for all meetings of the National Executive board and the Central Committee with the assistance of the Chair.
- The Secretary shall disseminate all correspondence received by El Partido and sent by El Partido to the central committee as per the Chair.
- The Secretary shall keep records available for membership use and access.
- The Secretary shall timely notify membership of all regular membership and central committee meetings by email at least one week in advance.
- The Secretary shall, with the consent of the Consejo Nacional, appoint personal assistants as may be necessary to conduct the affairs of the office of Secretary as per the vetting process explained in the bylaws.
- The Secretary shall keep records available for membership use and access.
- The Secretary shall in a timely manner notify membership of all regular meetings by email at least two weeks in advance.
- The Secretary shall along with the Vice-Chair keep a complete record of membership of El Partido, both active and inactive.
- The Secretary shall report all activities and decisions to the membership through the minutes within two weeks after a regular or special meeting, by email.
- The Secretary shall be the custodian of all National Executive Board records and Central Committee records.
- The Secretary shall keep a register of the post office addresses and pertinent information such as phone number and email address of each National Executive board member, Central Committee members, standing committee members, State Executive Board members, El Partido's general voting members and participants and supporters of El Partido that are not voting members.
- The Secretary shall assist the Chair with El Partido's correspondence and shall maintain regular contact with the national body, state chapters, all county chapters, committees and, where applicable, utilize and document, international communications."

The following duties shall be the responsibility of the Treasurer of the Consejo Nacional:

- The Treasurer will have completed the PNLRU Leadership Program.
- The Treasurer shall have charge and custody of and be responsible for all national funds of El Partido, including the National Executive Board and the Central Committee.
- The Treasurer shall, with the consent of the Consejo Nacional, appoint personal assistants as may be necessary to conduct the affairs of the office of Treasurer as per the vetting process explained in the bylaws.

- The Treasurer shall keep accurate books and records of El Partido's receipts, expenditures, disbursements and donations.
- The Treasurer shall maintain a record of all El Partido's national funds.
- The Treasurer shall disburse available funds according to the Central Committee's approval of expenditures.
- The Treasurer shall prepare a financial report at the end of each fiscal year.
- The Treasurer shall deposit all money received by El Partido in such a bank or credit union approved by the Consejo Nacional.
- The Treasurer shall provide a treasurer's written updates to the Consejo Nacional and the Central Committee on PNLRU financial conditions at Central Committee meetings and other official meetings.
- The Treasurer shall pay outstanding bills and maintain a record of all payments and disbursements.
- The Treasurer shall furnish the Executive Board members with monthly reports of income and expenses, to be reported in the meeting minutes.
- The Treasurer is the chief overseer and prompter of all national and statewide fundraising fundraising efforts. When a local designated locality has failed to report and pay dues as provided herein, the treasurer shall notify the Chapter Chair with copies to the Executive Board.
- The Treasurer shall establish a finance committee consisting of El Partido's at the Party Central Committee members level The purpose of the finance committee is to raise funds for El Partido and to allocate with 10% of the funds raised, to be allocated to the State [note: each state? or to the National treasury?] treasury for statewide political recruitment.
- The Treasurer shall develop and prepare an annual budget in conjunction with the Chair and the Finance Committee.
- The Treasurer shall work with the Fundraising Committee concerning financial matters.
- The Treasurer shall complete all required filings including annual IRS forms, IRS returns, Exemption from income tax forms, etc.