



ECOLE D'ART ET DE MUSIQUE THE DIRECTOR GENERAL

Internal policies and regulations

1. Accreditations

The School of Art and Music, also referred to as Ecole d'Art et de Musique "EAM" or "the school", is a private Technical Institute, accredited by the Lebanese Ministry of Education and Higher Education by virtue of the Republican Decree Number 143, to establish a private vocational training school, dated on 17/02/2017, and of the Decision Number 137/2017, a Private Vocational Training School Investment License and Appointment of Director.

EAM is also recognized by the Ministry of Culture and Youth KRG in Erbil by decree number 1363/9 dated 17/08/2021.

EAM has an International Certificate of Affiliation with the Italian Music Association in Lemine, Bergamo dated 07/09/2019. In addition, EAM is a Trinity College of London examination center N.73119.

2. Certificates and Programs

EAM offers three levels of certifications:

- a) 1st Degree Certificate: academic content equivalent to 120 hours
- b) 2nd Degree Certificate: academic content equivalent to 240 hours
- c) Diploma Certificate: academic content equivalent to 450 hours

The Certificates issued are accredited by the service of technical rehabilitation at the Lebanese Directorate of technical and professional education, subordinate to the Ministry of Education and Higher Education as well as the Iraqi Directorate of Administration subordinate to the Ministry of Culture and Youth.

In order to take an academic year into account for the **fulfillment of a certificate**, the student **needs to attend 44 private sessions per year**. This academic year is usually of 11 months and can be prolonged/shortened depending on the student's consistency.

The student has the freedom to choose under which program he wants to obtain his certifications. The programs available in the school are:

- The Academic program: where the highest level of certifications can be reached (Diploma Certificate)
- The Free Amateur program: where the 2nd degree certificate is the highest attainable
- The Free Listener program: where no certificates are issued since the student has no right to pass the exams.

3. Plans

Students can choose between two plans available at the school: Private and Collective.

a) Private Plan

- Every music student following a private plan at EAM has 2 sessions to attend on a weekly basis:
 - One **30 min private** instrumental/vocal **live lesson**
 - One **40 min collective** music theory and solfeggio **live lesson or recorded** on google classroom application.
- Every fine arts student following a private plan at EAM has one **40 min private live lesson** to attend on a weekly basis.

The student following a private plan has the opportunity to take intensive courses. In Byblos and Erbil, the fine art student attends two sessions a week: one private and one collective including theory and practice.

In the following table, the list of available specialties is present as mentioned in the investment permit:

| CODE | COURSE |
|------|--------------------|
| 01 | Piano Performance |
| 02 | Guitar Performance |
| 03 | Violin Performance |
| 04 | Tableh Performance |
| 05 | Oud Performance |

| | |
|----|---|
| 06 | Percussions Performance |
| 07 | Drawing on glass, Canvas and Wood Performance |
| 08 | Principles of musical arrangement |
| 09 | Voice techniques and positioning |
| 10 | Oriental singing |
| 11 | Opera studies |
| 12 | Art of music and solfeggio |
| 13 | Music theory |
| 14 | Drawing and painting |

4. Payment and Rescheduling Regulations:

Since the sessions are booked on a monthly basis, renewal fees must be paid **within the first 10 days** of each month.

After setting the sessions' dates and times with the coordinators at the day of enrollment, the students **cannot modify** their time preferences **or reschedule** their sessions on a **weekly basis** except for emergency cases like sickness, and close parent death. **Make-up sessions** in cases of emergency can only be approved after examining the authenticity of **the medical/death report** given to the administration.

The school's opening hours change seasonally (summer vs winter) and thus the schedules are up to variation depending on both students' preferences and teachers' availabilities during these seasons.

Furthermore, sessions are booked consecutively and thus cannot be extended in case of late students' arrivals.

5. Evaluations (Academic program)

a) For music

To ensure the progress on both theoretical and practical sides, and to obtain any kind of certificate, the student will be subject to:

- a solfeggio oral examination in front of a jury

- a music theory written exam

It is thus advisable to participate in the solfeggio and music theory sessions and follow the google classroom lessons since they are as important as the individual sessions.

Accordingly, the students are evaluated by:

- 50% continuous evaluation
- 50% final performance in front of a jury

The Jury consists of:

- The teacher himself; in case the student's level is less or equal to level 3
- The teacher, the head of department, and the director; otherwise.

b) For fine arts

In order to get the certification, the student must fulfill all the drawing and painting techniques with the necessary number of projects required by his academic program.

The school adopts international standards, and preserves the confidentiality of results for all the students.

6. Support and Bonuses

The school helps in providing drawing supplies, musical instruments and books for students at very reasonable prices.

Additionally, the school grants bonuses such as discounts and/or extra marks to students willing to show their commitment and devotion to the school by taking part in all of its extracurricular activities such as arts exhibition, concerts, plays, choirs, sport teams, national and international workshops.

I acknowledge and accept the terms & conditions